BUDGET FORM A.A. VAN BEEK FONDS

**Please provide all requested documents.**

**Please process this form digital.**

secretariaat@aavanbeekfonds.nl

Name:

Student number:

Budget based on (number of): ……. months of effective study / fellowship,
in accordance with the duration of the exchange period, exclusive holiday / preparation time

|  |  |  |
| --- | --- | --- |
| **Income (round to the nearest euro)** | **per month in €** | **total in €** |
| 1. Basic study allowance DUO:
 |  |  |
| 1. Supplementary allowance:
 |  |  |
| 1. Supplementary loan:
 |  |  |
| 1. Tuition fee credit:
 |  |  |
| 1. Care allowance:
 |  |  |
| 1. Continuing financial support from parents:
 |  |  |
| 1. Extra support from parents for this trip:
 |  |  |
| 1. Contributions family and friends for this trip:
 |  |  |
| 1. Your own contribution to this trip:
 |  |  |
| 1. Funds (specify on next page):
 |  |  |
| 1. Grants:
 |  |  |
| 1. Fellowship allowance:
 |  |  |
| 1. Public transportation reimbursement (OV-jaarkaart):
 |  |  |
| 1. Other revenues (specify in separate appendix):
 |  |  |
|  |  |  |
| Total INCOME : |  |  |

|  |  |  |
| --- | --- | --- |
| **EXPENSES (round to the nearest euro)** | **per month in €** | **total in €** |
| 1. Travel expanses the Netherlands – destination abroad:
 |  |  |
| 1. Room rent abroad:
 |  |  |
| 1. Cost of livings abroad:
 |  |  |
| 1. Travel expenses abroad (local):
 |  |  |
| 1. Study expenses related to this trip: books, etc.:
 |  |  |
| 1. Visa application:
 |  |  |
| 1. Vaccinations (if not covered by insurance):
 |  |  |
| 1. Insurance abroad:
 |  |  |
| 1. Tuition fees:
 |  |  |
| * 1. Rotterdam:
 |  |  |
| * 1. Abroad
 |  |  |
| 1. Excursions, leisure time, etc.:
 |  |  |
| 1. Other expenses (specify in separate appendix):
 |  |  |
|  |  |  |
| Total EXPENSES : |  |  |
|  |  |  |
| **Deficit income / expenses: additional financing:** | **€** | **€** |

**Fundraising activities:** Please specify below.

Please enclose copies of rejection and approval letters.

|  |  |  |  |
| --- | --- | --- | --- |
| *Name of fund* | *Amount in €* | *Under consideration* | *Remarks (e.g. rejected)* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Your application must have been received no less than 6 weeks before departure. Please send to Foundation A.A. van Beek Fonds, secretariaat@aavanbeekfonds.nl. Incomplete applications, applications that were received too late as well as 'second' applications will not be considered.

**Your application is considered complete when it includes the following documents:**

* Fully completed application form;
* Fully completed budget form;
* Explanation and justification of the budget;
* Copies of supplementary loan and debts (DUO);
* Copy of care allowance;
* Invoice copy of travel costs and accommodations;
* Copy of study costs;
* Copy of vaccinations costs (if applicable);
* Copy of insurance abroad;
* Motivation letter;
* Copy of a valid passport;
* Curriculum vitae;
* Copies of information received from destination university, if relevant to the budget;
* Language test certificate (if required);
* Copy of your EUR-registration card;
* Copies of rejection and approval letters from other funds;
* Statement from your faculty declaring that your stay abroad fits within the framework of the curriculum or (obligatory) traineeship.

I hereby declare that the above information provided is true and correct.

By signing this form, the applicant agrees to the processing of all information provided by the Stichting A.A. van Beek-Fonds and the Erasmus Trustfonds and the general provisions of both parties. The Stichting A.A. van Beek-Fonds has accommodated its assets and the disbursement of these assets at the Erasmus Trustfonds under a so called ‘Fonds op Naam’. The data is therefore processed by the Erasmus Trustfonds. This entails that applications for the A.A. van Beek Fonds are subject to both the general provisions of the Erasmus Trustfonds and the Stichting A.A. van Beek-Fonds. The Erasmus Trustfonds can share the provided information on a considered and confidential basis, when appropriate and necessary in order to make a well-informed assessment of the application with the Erasmus University Rotterdam. In case you do not / no longer agree with the above, please request the Erasmus Trustfonds to remove your data from the database.

Date, Signature,